## **MEMORANDUM**

## STATE OF ALASKA

## DEPARTMENT OF FISH AND GAME

**Boards Support Section** 

TO: Alaska Board of Fisheries DATE: October 7, 2023

THRU: PHONE: 907-267-2292

FROM: Art Nelson, Executive Director SUBJECT: Information on the

Alaska Board of Fisheries 2023/2024 meeting cycle

The 2023/2024 Alaska Board of Fisheries (board) meeting cycle is set to begin. Based on past meeting information, the board might consider adjusting meeting days for some of its regulatory meetings. Table 1 summarizes this information. More detailed information is provided in Table 2.

Table 1: Board of Fisheries 2023/2024 Meeting Cycle Workload Analysis

|                          |            |            | Proposals/Day |           |                     |  |  |  |  |
|--------------------------|------------|------------|---------------|-----------|---------------------|--|--|--|--|
|                          | Current #  |            | Projected     | Average   | Projected 2023/2024 |  |  |  |  |
|                          | of Meeting | 2023/24    | 2023/2024     | from Past | Meetings w/ 1 less  |  |  |  |  |
| Meeting                  | Days       | Proposals* | Meeting       | Meetings  | day)                |  |  |  |  |
| Lower Cook Inlet Finfish | 4          | 43         | 10.8          | 11.1      | 14.3                |  |  |  |  |
| Kodiak Finfish           | 4          | 31         | 7.8           | 8.9       | 10.3                |  |  |  |  |
| Upper Cook Inlet Finfish | 13         | 184        | 14.2          | 17.5      | 15.3**              |  |  |  |  |

<sup>\*</sup> Does not include accepted agenda change requests.

Reducing one day off a regulatory meeting may save \$4,000 or more each day. Cost savings from reducing days well in advance of a meeting are much greater than doing so at the meeting. If a meeting finishes a day early, there are savings from less honorarium and per diem, and possibly hotel charges. However, that savings is reduced by air flight change fees and other associated penalties. Other costs such as room rental will be incurred. Changing meeting dates well in advance avoids change fees and may allow enough time to reduce venue rental charges.

The Upper Cook Inlet (UCI) Finfish meeting has fewer proposals than the average since 2005, however it is on par with the two previous UCI Finfish meetings. As currently scheduled with 13 days, the UCI finfish meeting has a much lower number of proposals per day than the long-term average. The Lower Cook Inlet (LCI) and Kodiak Finfish meetings are closer to the long-term average number of proposals per day. Based on past board work, it should be possible to shave off a day, possibly two, from the UCI meeting dates, and still complete the work in adequate time. There are no changes recommended to the other planned meeting dates.

These estimates do not include possible agenda change requests (ACRs) that may be scheduled for these meetings. The most recent 5-year average for accepted ACRs is 3.6, or 27%. With 13 ACRs for review at the work session, an estimated three to four accepted ACRs will increase the number of proposals and average number of proposals per day for the meeting(s) where they are scheduled.

<sup>\*\*</sup> Would be 16.7 proposals/day if reduced by 2 days

**Table 2. 2023/2024 Meeting Cycle Comparative Data** 

| Lower Cod | k Inlet Finfish | Meeting Sta | atistics  |                    |                       |                                 |                                     |  |                           |                     |                                  |                                     |   |                          |              |
|-----------|-----------------|-------------|-----------|--------------------|-----------------------|---------------------------------|-------------------------------------|--|---------------------------|---------------------|----------------------------------|-------------------------------------|---|--------------------------|--------------|
| Year      | Location        | Days        | Proposals | Proposals<br>/ Day | Department<br>Reports | Time Department Reports (Hours) | Start/End                           | Average<br>Time per<br>Report<br>(min) | Testifiers<br>(Public/AC) | Total<br>Testifiers | Time for<br>Testimony<br>(hours) | Start/End                           | Average<br>Time Per<br>Testifier<br>(min) | # of<br>Record<br>Copies | RCs /<br>Day |
| 2023      | Homer           | 4           | 43        | 10.75              |                       |                                 |                                     |  |                           |                     |                                  |                                     |   |                          |              |
| 2019      | Seward          | 4           | 47        | 11.75              | 7                     | 3.0                             | Day 1 @ 1:49pm /<br>Day 1 @ 4:54pm  | 26                                     | 43/7                      | 50                  | 4.3                              | Day 1 @ 5:12pm /<br>Day 2 @ 2:18pm  | 5.1                                       | 53                       | 13.25        |
| 2016      | Homer           | 4           | 47        | 11.75              | 4                     | 2.3                             | Day 1@ 9:18am /<br>Day 1 @ 11:30am  | 33.75                                  | 45/3                      | 48                  | 3.5                              | Day 1 @ 1pm / Day 1<br>@ 4:30pm     | 4.4                                       | 43                       | 10.75        |
| 2013      | Anchorage       | 4           | 45        | 11.25              | 3                     | 2                               | Day 1 @ 9:02am /<br>Day 1 @ 10:58am | 40                                     | 18/6                      | 24                  | 3.25                             | Day 1 @ 11:30am /<br>Day 1 @4:02pm  | 8.1                                       | 38                       | 9.5          |
| 2010      | Homer           | 4           | 51        | 12.8               | 3                     | 1.4                             | Day 1 @ 9:12am /<br>Day 1 @ 10:37am | 28                                     | 30/6                      | 36                  | 3.5                              | Day 1 @ 11:05am /<br>Day 1 @ 4:09pm | 5.8                                       | 44                       | 11.0         |
| 2007      | Homer           | 3           | 31        | 10.3               | 2                     | 1                               | Day 1 9:09am / Day<br>1 10:14am     | 30                                     | 32/4                      | 36                  | 4                                | Day 1 @ 10:42am /<br>Day 1 @ 4:46pm | 6.7                                       | 66                       | 22.0         |
| 2004      | Anchorage       | 4           | 34        | 8.5                | Unavailable           | Unavailable                     | Unavailable                         |  | 19/3                      | 22                  | 2.15                             | Day 1 @ ?:??am /<br>Day 1 @ 3:27pm  | 5.9                                       | 67                       | 16.8         |
| Average   |                 | 3.8         | 42.5      | 11.1               | 3.8                   | 1.9                             |                                     | 31.5                                   |                           | 36.0                | 3.4                              |                                     | 6.0                                       | 51.8                     | 13.9         |

|         |           |      |           |                    |                       | Time               |                   | Average         |                           |                     |                   |                  | Average            |                  |              |
|---------|-----------|------|-----------|--------------------|-----------------------|--------------------|-------------------|-----------------|---------------------------|---------------------|-------------------|------------------|--------------------|------------------|--------------|
|         |           |      |           |                    |                       | Department         |                   | Time per        | c                         |                     | Time for          |                  | Time Per           | # of             | 20           |
| Year    | Location  | Days | Proposals | Proposals<br>/ Day | Department<br>Reports | Reports<br>(Hours) | Start/End         | Report<br>(min) | Testifiers<br>(Public/AC) | Total<br>Testifiers | Testimony (hours) | Start/End        | Testifier<br>(min) | Record<br>Copies | RCs /<br>Day |
| Teal    | LOCATION  | Days | Proposais | / Day              | Reports               | (Hours)            | Start/Enu         | (111111)        | (Public/AC)               | resumers            | (Hours)           | Start/Enu        | (111111)           | copies           | Day          |
| 2024    | Kodiak    | 4    | 31        | 7.75               |                       |                    |                   |                 |                           |                     |                   |                  |                    |                  |              |
|         |           |      |           |                    |                       |                    | Day 1 @ 9:36am /  |                 |                           |                     |                   | Day 1 @ 4:05pm / |                    |                  |              |
| 2020    | Kodiak    | 5    | 37        | 7.4                | 10                    | 4.50               | Day 1 @ 4:01pm    | 27.0            | 161/3                     | 164                 | 11.50             | Day 2 @ pm       | 4.2                | 138              | 27.6         |
|         |           |      |           |                    |                       |                    | Day 1 @ 9:40am /  |                 |                           |                     |                   | Day 1 @ 3:45pm / |                    |                  |              |
| 2017    | Kodiak    | 4    | 25        | 6.25               | 7                     | 4.00               | Day 1 @ 3:20pm    | 34.3            | 87/3                      | 90                  | 7.25              | Day 2 @ 5:00pm   | 4.8                | 67               | 16.8         |
|         |           |      |           |                    |                       |                    | Day 1 @ 9:15am /  |                 |                           |                     |                   | Day 1 @ 2:15pm / |                    |                  |              |
| 2014    | Kodiak    | 4    | 19        | 4.75               | 6                     | 3.75               | Day 1 @ 2:00pm    | 37.5            | 85/2                      | 87                  | 6.75              | Day 2 @ 12:25pm  | 4.7                | 96               | 24           |
|         |           |      |           |                    |                       |                    | Day 1 @ 10:04am / |                 |                           |                     |                   | Day 1 @ 2:52pm / |                    |                  |              |
| 2011    | Kodiak    | 4    | 31        | 7.8                | 5                     | 3                  | Day 1 @ 2:31pm    | 36              | 59/2                      | 61                  | 4.25              | Day 2 @ 10:34am  | 4.2                | 76               | 19.0         |
|         |           |      |           |                    |                       |                    | Day 1 @ 9:09am /  |                 |                           |                     |                   | Day 1 @ 1:05pm / |                    |                  |              |
| 2008    | Kodiak    | 5    | 38        | 7.6                | 7                     | 1.5                | Day 1 @ 11:30am   | 12.9            | 52/1                      | 53                  | 5.5               | Day 2 @ 9:33am   | 6.2                | 70               | 14.0         |
|         |           |      |           |                    |                       |                    | Day 1 @ 9:57am /  |                 |                           |                     |                   | Day 1 @ 2:40pm / |                    |                  |              |
| 2005    | Anchorage | 4    | 78        | 19.5               | 5                     | 2.75               | Day 1 @ 2:15pm    | 33              | 60/1                      | 61                  | 6.3               | Day 2 @ 2:40pm   | 6.2                | ??               |              |
| Average |           | 4.3  | 38.0      | 8.9                | 6.7                   | 3.3                |                   | 30.1            |                           | 86.0                | 6.9               |                  | 5.0                | 89.4             | 20.3         |

| Upper Cod | ok Inlet Finfish | Meeting Sta | atistics  |                    |                       |                                 |                                     |  |                           |                     |                                  |                                     |   |                          |              |
|-----------|------------------|-------------|-----------|--------------------|-----------------------|---------------------------------|-------------------------------------|--|---------------------------|---------------------|----------------------------------|-------------------------------------|---|--------------------------|--------------|
| Year      | Location         | Days        | Proposals | Proposals<br>/ Day | Department<br>Reports | Time Department Reports (Hours) | Start/End                           | Average<br>Time per<br>Report<br>(min) | Testifiers<br>(Public/AC) | Total<br>Testifiers | Time for<br>Testimony<br>(hours) | Start/End                           | Average<br>Time Per<br>Testifier<br>(min) | # of<br>Record<br>Copies | RCs /<br>Day |
| 2024      | Anchorage        | 13          | 184       | 14.2               |                       |                                 |                                     |  |                           |                     |                                  |                                     |   |                          |              |
| 2020      | Anchorage        | 11          | 171       | 15.5               | 10                    | 6.00                            | Day 1 @ 9:36am /<br>Day 1@ 5:45pm   | 36                                     | 113/9                     | 122                 | 8.7                              | Day 2 @ 9:35am /<br>Day 3 @ 4:10pm  | 4.3                                       | 194                      | 17.6         |
| 2017      | Anchorage        | 14          | 174       | 12.4               | 11                    | 5.80                            | Day 1 @ 9:48am /<br>Day 2@ 9:03am   | 32                                     | 87/6                      | 93                  | 8.15                             | Day 2 @ 9:35am /<br>Day 3 @ 4:10pm  | 5.3                                       | 219                      | 15.6         |
| 2014      | Anchorage        | 14          | 236       | 16.9               | 6                     | 4.5                             | Day 1 @ 9:20am /<br>Day 1 @ 3:35pm  | 45                                     | 184/6                     | 190                 | 16.25                            | Day 2 @ 8:00am /<br>Day 4 @ 10:23am | 5.1                                       | 289                      | 20.6         |
| 2011      | Anchorage        | 14          | 260       | 18.6               | 9                     | 5                               | Day 1 @ 8:30am /<br>Day 1 @ 2:42pm  | 33                                     | 139/11                    | 151                 | 13                               | Day 1 @ 3:11pm /<br>Day 3 @ 11:49am | 5.2                                       | 260                      | 18.6         |
| 2008      | Anchorage        | 13          | 285       | 21.9               | 11                    | 4.75                            | Day 1 @ 10:40am /<br>Day 1 @ 4:58pm | 26                                     | 119/11                    | 130                 | 9.25                             | Day 2 @ 8:40am /<br>Day 3 @ 10:31am | 4.3                                       | 255                      | 19.6         |
| 2005      | Anchorage        | 13          | 258       | 19.8               | 6                     | 3                               | Day 1 @ 9:28am /<br>Day 1 @ 2:10pm  | 30                                     | 90/7                      | 97                  | 14                               | Day 2 @ 8:54am /<br>Day 4 @ 10:36am | 8.7                                       | 165                      | 12.7         |
| Average   |                  | 13.16667    | 231       | 17.5               | 8.8                   | 4.8                             |                                     | 33.6                                   |                           | 131                 | 11.6                             |                                     | 5.5                                       | 230                      | 17.4         |